

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## **NOTICE**

The next Regular Meeting of the Northwest Bergen County Utilities Authority will be held on Tuesday May 17, 2016 immediately following the Special Meeting at 7:00 pm, in the offices of the Authority located at 30 Wyckoff Avenue, Waldwick, New Jersey.

May 13, 2016

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## REGULAR MEETING

May 17, 2016

1. Meeting called to Order.
2. Chairman's statement in accordance with C. 231, PL 1975.
3. Roll Call.
4. Salute to the Flag.
5. Chairman's Remarks.
6. Closed Session:
  - a. Litigation: Alvarez v. NBCUA;
  - b. Litigation: Bassett v. NBCUA;
  - c. Pending Litigation, Privileged Attorney-Client Communication regarding Contractual Dispute
7. Approval of Minutes – Regular Meeting – April 19, 2016
8. Public Comments (any subject).
9. Consideration for approval list of Resolutions attached dated May 17, 2016
10. Reports of Committees.
  - a. Finance Committee
  - b. Personnel Committee
  - c. Insurance Committee
  - d. Operating Committee
  - e. Strategic Plan Subcommittee
  - f. Buildings and Grounds Committee
  - g. Safety and Security Committee
  - h. Intellectual Technology Committee
11. Report of Treasurer.
12. Report of Counsel.
13. Report of Engineer.
14. Report of Executive Director.
15. Report of Superintendent.
16. Old Business.
17. New Business.
18. Public Comments (on subjects 5 through 17).
19. Adjournment.

# **NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

## LIST OF RESOLUTIONS REGULAR MEETING May 17, 2016

### **RESOLUTIONS**

- |         |  |
|---------|--|
| 47-2016 | Approval of Vouchers, Payroll and Tax Deposits   |
| 48-2016 | Approval of Change Order No. 2 – Contract No. 266 – Midland Park and Goffle Road Pump Station improvements |
| 49-2016 | Appointment of Electrical Supervisor   |
| 50-2016 | Salary Adjustments for 2016 for Supervisory and Administrative Staff                                       |

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. CS-MAY-2016**

**Date: May 17, 2016**

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**RESOLUTION OF THE GOVERNING BODY OF THE NORTHWEST BERGEN  
COUNTY UTILITIES AUTHORITY TO ENTER CLOSED SESSION PURSUANT  
TO THE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 to 10:4-21, requires that meetings of public bodies shall be open to the public at all times, except that the public body may exclude the public only from that portion of a meeting at which the public body discusses matters set forth in N.J.S.A. 10:4-12b; and

**WHEREAS**, the Northwest Bergen County Utilities Authority (“Authority”) Board of Commissioners intends to hold a closed meeting on the following subject matters which are authorized by N.J.S.A. 10:4-12b:

Litigation -- Alvarez v. NBCUA  
Litigation -- Bassett v. NBCUA  
Pending Litigation, Privileged Attorney-Client Communication  
Regarding Contractual Dispute.

**NOW, THEREFORE, BE IT RESOLVED** by the Authority’s Board of Commissioners,  
that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority’s Governing Body shall meet in closed session on May 17, 2016, to discuss the above-referenced matters.
3. The minutes, or parts thereof, of the closed session discussion may be disclosed to the public upon the determination by the Board of Commissioners that the public interest will no longer be served by such confidentiality.
4. This Resolution shall be effective immediately.

**ADOPTED:** May 17, 2016



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 47-2016**

**Date: May 17, 2016**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

**WHEREAS**, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

**WHEREAS**, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of April 2016 and Health Benefits and Dental Benefits transfers for May 2016; and

**WHEREAS**, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listing on the attached reports and have found them to be in order.

**NOW, THEREFORE, BE IT RESOLVED,**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated May 17, 2016 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account  
Net Payroll: \$196,545.50

ACCOUNT: Tax Deposit Account  
Total: \$97,302.68

ACCOUNT: Health Benefits Contribution Employer  
Total Transfer: \$116,264.72

ACCOUNT: Health Benefits Contribution Employee  
Total: \$9,427.53

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 47-2016**

**Date: May 17, 2016**

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**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: Dental Benefits  
Total Transfer: \$4,061.81

ACCOUNT: PERS and Contributory Insurance  
Total Transfer: \$31,214.91

ACCOUNT: Operating Account  
Total: \$393,696.97

ACCOUNT: General Improvement Account  
Total: \$394,520.74

ACCOUNT: 2015 WWT Project Account  
Total: \$80,740.04

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SECRETARY

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VICE-CHAIRMAN

	Bonagura	Danubio	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**NO. 48-2016**

**DATE: May 17, 2016**

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**APPROVING CHANGE ORDER NO. 2 FOR  
CONTRACT #266  
GOFFLE ROAD & MIDLAND PARK PUMP STATION IMPROVEMENTS**

**WHEREAS** the Northwest Bergen County Utilities Authority (the “Authority”) awarded Contract No. 266 – Goffle Road & Midland Park Pump Station Improvements (“the Project”) to Longo Electrical-Mechanical, Inc. (“the Contractor”) on April 21, 2015; and

**WHEREAS** the Contractor has requested an extension of time for the completion date of the Project as more particularly set forth in Change Order No. 2 attached hereto (“the Change Order”); and

**WHEREAS** the Authority’s Engineer has reviewed the Contractor’s proposed Change Order and determined that the Change Order is necessary to provide an extension of time of 226 days, making the new contract completion date August 6, 2016; and

**WHEREAS** the Authority’s Engineer has recommended that the Change Order be approved by the Authority; and

**WHEREAS** there is no increase in cost of the Project as a result of this Change Order; and

**WHEREAS** the Commissioners of the Authority have determined that the Change Order should be approved; and



**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**RESOLUTION**

**NO. 48-2016**

**DATE: May 17, 2016**

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**APPROVING CHANGE ORDER NO. 2 FOR  
CONTRACT #266  
GOFFLE ROAD & MIDLAND PARK PUMP STATION IMPROVEMENTS**

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Authority that Change Order No. 2, to Authority Contract No. **266**, is approved, extending the completion date for this project by 226 days to August 6, 2016.

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at the meeting held on **May 17, 2016**.

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**VICE-CHAIRMAN**

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**SECRETARY**

	Bonagura	Danubio	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Chewcaskie
Offered									
Seconded									
Aye									
Nay									
Absent									
Abstain									
Recuse									

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 49-2016**

**Date: May 17, 2016**

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**APPOINTMENT OF ELECTRICAL SUPERVISOR – ALEXANDER LERCH**

**WHEREAS**, there presently exists a need for an Electrical Supervisor; and

**WHEREAS**, NJSA40:14B-1 provides, inter alia, that the Authority may “appoint and employ, such other agents and employees as it may require and determine their duties and compensation”; and

**WHEREAS**, the position of Electrical Supervisor has been vacant for a number of years; and

**WHEREAS**, the Northwest Bergen County Utilities Authority has sufficient funds in the annual budget for the salary of the Electrical Supervisor position; and

**WHEREAS**, the position of Electrical Supervisor shall report to the Superintendent of the Authority; and

**WHEREAS**, it has been determined that Mr. Alexander Lerch is competent, qualified and experienced to perform the job of Electrical Supervisor; and

**WHEREAS**, it has been recommended by the Executive Director of the Authority to promote Mr. Alexander Lerch from Electrician to Electrical Supervisor subject to a ninety (90) day probationary period at a starting annual salary of \$86,500.00 effective May 23, 2016; and

**WHEREAS**, the Commissioners concur with the recommendation made by the Executive Director and believe it to be in the best interest of the Authority.

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

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**RESOLUTION**

**No. 49-2016**

**Date: May 17, 2016**

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**APPOINTMENT OF ELECTRICAL SUPERVISOR – ALEXANDER LERCH**

**NOW, THEREFORE, BE IT**

**RESOLVED**, by the Commissioners of the Northwest Bergen County Utilities Authority that Mr. Alexander Lerch, be promoted from Electrician to Electrical Supervisor effective May 23, 2016 at a starting salary of \$86,500.00, subject to the satisfactory completion of a ninety (90) day probationary period.

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**VICE-CHAIRMAN**

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**SECRETARY**

	Bonagura	Danubio	DaPuzzo	DePhillips	Gabbert	Kasparian	Kelaheer	Plumley	Chewcaskie
<b>Offered</b>									
<b>Seconded</b>									
<b>Ayes</b>									
<b>Nayes</b>									
<b>Absent</b>									
<b>Abstain</b>									
<b>Recuse</b>									



## 2016 Proposed Salary Action

<u>Employee Name</u>	<u>Job Title</u>	<u>Annual Salary</u> <u>January 2016</u>	<u>Proposed</u> <u>Increase, %</u>	<u>Annual Salary</u> <u>2016</u>
Agugliaro, Andrew	IT Technical Advisor	\$71,000	\$2,130	\$73,130
Brewer, Samuel	Technical Advisor	\$75,749	\$1,515	\$77,264
Brophy, Bart	Operations Supervisor	\$88,500	\$1,770	\$90,270
DeRienzo, John	Municipal Liaison	\$63,360	\$1,267	\$64,628
DiPaola, Angelo	Collections Supervisor	\$97,064	\$1,941	\$99,006
Eletto, William	Maintenance Supervisor	\$86,700	\$2,428	\$89,128
Genetelli, Robert	Superintendent	\$132,017	\$2,407	\$134,424
Giovannoli, Joseph	Electronics Supervisor ( Acting Incinerator Supervisor)	\$86,700	\$0	\$86,700
Gordon, Allison	Administrative Assistant	\$67,500	\$1,600	\$69,100
Hurwitz, Howard	Executive Director	\$138,737	\$2,775	\$141,512
Kacmar, Russell	Laboratory Supervisor	\$90,705	\$1,814	\$92,519
LiGregni, Noel	Secretary	\$45,900	\$1,300	\$47,200
Oratio, Melissa	Secretary	\$42,840	\$1,300	\$44,140
Rotundo, James	Assistant Executive Director	\$84,201	\$1,584	\$85,785
Varsolona, Marilyn	Bookkeeper/Accountant	\$62,592	\$1,450	\$64,042
<b>TOTAL</b>		<b>\$1,233,566</b>	<b>\$25,281</b>	<b>\$1,258,847</b>